

**REGULAR MEETING  
OF THE NEW BEDFORD SCHOOL COMMITTEE  
~MINUTES~**

PRESENT: MAYOR MITCHELL, MR. OLIVEIRA, MR. AMARAL, DR. FINNERTY, MR. LIVRAMENTO,  
MR. NOBREGA

ABSENT: MS. POLLOCK

IN ATTENDANCE: DR. DURKIN, MR. DEFALCO, DR. RABINOVITCH, MS. EMSLEY, MRS. DUNAWAY  
(Recording Secretary)

Student Representative, Tyler Brierley, was in attendance.

Approval of Minutes: (Supporting documents labeled "3")

Voted UNANIMOUSLY, on a motion by Mr. Oliveira and seconded by Mr. Amaral, to accept the following meeting minutes as presented:

- Transportation Sub Committee – April 15, 2015
- Regular Meeting & Public Hearings on the FY16 Budget & School Choice – May 11, 2015
- Policy Sub Committee – May 14, 2015
- Facilities Sub Committee – June 4, 2015
- Regular Meeting – June 15, 2015
- Regular Meeting – July 13, 2015

Superintendent's Report (Dr. Durkin): (Supporting documents labeled "4A")

- Dr. Durkin made the following introductions of new Principals/Administrators:
  - Matthew Kravitz – Principal/Trinity Day Academy
  - Jariel Vergne – Assistant Principal/Normandin Middle School
  - Joanne Desmarais – Assistant Principal/Keith Middle School
  - Justine Medina – Assistant Principal/Carney Academy
- Summer Update
  - Leadership Institute for Principals will take place over three days: August 18 -20
  - New Bedford High School Update – Bernadette Coelho
    - 8/17 or 8/24 – "Town Hall" meetings for students and parents for math pilot
    - 8/18 Informational meeting for the middle school (including Ford Middle School) students attending NBHS for high school credit.

- 8/24 is orientation for incoming ninth grade students
  - enVisionmath program roll out will be offered to teachers, who wish to have an overview, on two days in August
  - There will be a new Administrator “welcome event” at the Whaling Museum
  - Summer Graduation is August 20.
  - Convocation for staff at NBHS will take place on August 31 along with a new teacher “welcome event” at the Buttonwood Zoo that will take place on September 1.
  - New enrollment continues at the Family Welcome Center (Grades Pre-K -12)
  - Transportation will be sending out bus passes on August 24.
- The Accelerated Improvement Plan (AIP) Monitoring Report was presented by Laura Richane and Rob Curtin from the Department of Elementary and Secondary Education

Ms. Richane addressed the Committee commenting that there has been a great deal of work and progress in the district since the last report was delivered to the School Committee. She also mentioned that there will be a new AIP monitor in New Bedford in the coming year. Pat Williams, who monitored the work during the reporting period, will be working on other projects. The new monitor will be in place in the coming few weeks. Ms. Richane explained that this reporting period is from January – June and it illustrates rigorous AIP implementation, extensive work to build capacity, develop tools, and identify needs and improved stakeholder perceptions. (Supporting documents “4A”)

The following Objectives were reviewed:

#### Objective 1: High Quality Teaching

- Implementation included:
  - Completed K-8 ELA curriculum maps
  - Continued focus on Instructional Framework
  - Strategic professional development
  - Completed ELL screening
  - Improvement in graduation, dropout rates
- Next steps:
  - Continue development of Instructional Framework
  - Monitor the instruction and services delivered to ELLs
  - Ensure implementation of curriculum maps

#### Objective 2: Data Use

- Implementation included:
  - Improvement of Galileo assessments
  - Support for “boost” schools
  - Continued data analysis
  - New data systems
- Next step:
  - Analyze difference in ELA Galileo progress between elementary and middle school levels

#### Objective 3: Team Excellence

- Implementation included:
  - Training/support for principals

- Attention to leadership development
- Effective recruitment/hiring
- Next steps:
  - Continue to plan and deliver to staff at all levels
  - Consider including teachers in learning walks
  - Continue growth opportunities for aspiring leaders

Objective 4: Community Engagement

- Implementation included:
  - Conducting, analyzing community survey
  - New Family Welcome Center
- Next step:
  - Identify 2015-16 AIP benchmarks that are meaningful and measurable

Ms. Richane added that objective four relates to creating, communicating, building, and supporting momentum for a shared vision of NBPS that will be embraced by the New Bedford community and all of its stakeholders. She went on to say that this spring, the district conducted its second annual survey of staff, families, community members, and students and had substantial increases over the previous year. The survey results reflect the hard work of staff at all levels in the District. In particular, the percentage of students’ family members thinking that the district is improving suggests that their experiences with schools and teachers are also improving. In addition, 66 percent of the various stakeholders feel well informed about the turnaround efforts and 87 percent of all respondents reported that they received quality customer service from school and district leaders.

Summary

As the school year comes to a close, the district can point to thoughtful, intense work on a number of major initiatives in the Accelerated Improvement Plan. ELA and math curriculum for kindergarten through grade 8 have been completed; the instructional framework, always a work in progress, is in a state of temporary completion; and the new data system is in place and providing staff with the accurate data it needs to do its work. Professional development and support for improved instruction was rigorous and ongoing, and promising new staff members are in place for the coming year. The next step is for the district to reflect on progress toward key AIP benchmarks in order to determine the extent to which this work has had an impact on students’ educational experiences, and to use that information to guide the development of its 2015-16 AIP.

Mr. Curtin added that the DESE believes that Dr. Durkin and her staff’s efforts will lead to positive outcomes and their ratings show that the DESE is pleased with how the district is progressing.

Business Office Report (Dr. Rabinovitch): (Supporting documents labeled “4B”)

Dr. Rabinovitch reviewed the financial report with the Committee. He also stated to the Committee that the 1.5 mile limit for bussing would be abided by, but each concern will be looked into on a case by case basis.

Voted UNANIMOUSLY, on a motion by Mr. Oliveira and seconded by Mr. Livramento, to approve the following budget transfers:

**Request to Transfer Funds**

| Org                            | Func | Obj    | Description                     | Org      | Func | Obj    | Description              | Amount   | Reason                         | School/Dept             |
|--------------------------------|------|--------|---------------------------------|----------|------|--------|--------------------------|----------|--------------------------------|-------------------------|
| 12438480                       | 2210 | 580008 | Principal Equipment             | 12438440 | 5300 | 520004 | Lease of Equipment       | 1,130.00 | Lease of new copy machine      | Renaissance             |
| 12438450                       | 2210 | 540005 | Principal Supplies              | 12438440 | 5300 | 520004 | Lease of Equipment       | 2,770.00 | Lease of new copy machine      | Renaissance             |
| 04539550                       | 2430 | 540005 | Classroom Supplies              | 04538060 | 4130 | 522080 | Utility Phone            | 300.00   | To cover fax line for 16 SY    | Carney                  |
| 04539540                       | 4230 | 520004 | Maintenance Equipment<br>Carney | 04538440 | 5300 | 520004 | Lease of Equipment       | 2,500.00 | To cover copier lease          | Carney                  |
| 04533150                       | 2410 | 540005 | Workbooks                       | 04538440 | 5300 | 520004 | Lease of Equipment       | 900.00   | To cover copier lease          | Carney                  |
| 00130160                       | 1110 | 521050 | School Committee<br>Other       | 00138440 | 5300 | 520004 | Lease of Equipment       | 593.32   | To cover copier lease          | Superintendent's Office |
| 13039550                       | 2430 | 540005 | Classroom Supplies              | 13039540 | 4230 | 520004 | Maintenance Equipment    | 350.00   | To cover maintenance agreement | Swift                   |
| 13039550                       | 2430 | 540005 | Classroom Supplies              | 13038440 | 5300 | 520004 | Lease of Equipment       | 3,674.00 | To cover copier lease          | Swift                   |
| 00730041                       | 4230 | 520004 | Maintenance of Equipment        | 00430042 | 5300 | 520004 | Lease of Equipment       | 6,023.00 | To cover new copier lease      | Welcome Ctr             |
| 41538440                       | 3600 | 520004 | Police Detail                   | 41535480 | 2451 | 580008 | Instructional Technology | 2,200.00 | Technology Purchase            | Roosevelt               |
| <b>Informational Transfers</b> |      |        |                                 |          |      |        |                          |          |                                |                         |
| 41533080                       | 2410 | 580008 | Textbooks                       | 41539561 | 2440 | 580006 | Sped Other Expenses      | 2,000.00 | Sped Community Expenses to     | Roosevelt               |
| 01238450                       | 1230 | 540005 | Suplies                         | 01238480 | 1230 | 580008 | Equipment                | 917.80   | purchase computer              | ELL Manager             |

At this time a presentation was given on FY 16 budget adjustments. (Supporting document 4B)

**New FTE Due to Enrollment Changes**

|  |    |                |
|--|----|----------------|
| Congdon - New grade 4 position (realigned HS ELA position)             | \$ | 0              |
| DeValles - New grade 4 position (realigned HS Engineering position)    | \$ | 0              |
| Lincoln - New grade 4 position (realigned grade 1 teacher from Parker) | \$ | 0              |
| Pacheco - New grade 3 position   | \$ | 50,000         |
| - New grade 4 position   | \$ | 50,000         |
| <b>Total</b>   | \$ | <b>100,000</b> |

**Unbudgeted Items**

|                                      |    |                 |
|--------------------------------------|----|-----------------|
| <u>Roosevelt:</u>                    |    |                 |
| Before and After School Coverage     | \$ | 6,300           |
| After School Clubs (9) at \$757 each | \$ | 6,813           |
| <u>Keith:</u>                        |    |                 |
| After School Clubs (9) at \$757 each | \$ | 6,813           |
| Maintenance Vacancy reconciliation   | \$ | 36,000          |
| <b>Total</b>                         |    | <b>\$55,926</b> |

Dr. Rabinovitch explained the realignment of positions and a list of unbudgeted items that were now included in the FY 16 budget as listed above.

### Items to Restore to FY 16 Budget

|   |    |                 |
|---|----|-----------------|
| <u>Keith</u> : On-line Science subscription                                     | \$ | 1,200           |
| <u>Middle Schools</u> : Scholastic Orders                                       | \$ | 27,316          |
| <u>Campbell</u> : Lexia Core 5 Intervention reading program license for program | \$ | 8,000           |
| <u>Swift</u> : Study Island   | \$ | 1,800           |
| <u>Winslow</u> : Paraprofessional   | \$ | 16,000          |
| <u>Athletics</u>  | \$ | 12,000          |
| <b>Total</b>  |    | <b>\$66,316</b> |

### Instructional Supplies

|              |    |       |                 |    |                 |
|--------------|----|-------|-----------------|----|-----------------|
| Ashley       | \$ | 4,140 | Swift           | \$ | 8,555           |
| Carney       | \$ | 4,278 | Taylor          | \$ | 2,000           |
| Congdon      | \$ | 3,878 | Winslow         | \$ | 3,555           |
| Hannigan     | \$ | 2,438 | Sea Lab         | \$ | 750             |
| Hutthway     | \$ | 1,950 | Keith           | \$ | 1,428           |
| Hay/Mac      | \$ | 2,766 | Normandin       | \$ | 25,000          |
| Lincoln      | \$ | 1,000 | NBHS            | \$ | 15,000          |
| Pacheco      | \$ | 2,558 | Parenting Teens | \$ | 532             |
| Pulaski      | \$ | 1,228 | Winnig City     | \$ | 3,400           |
| Pulaski Spec | \$ | 2,400 |                 |    |                 |
| Rodman       | \$ | 1,044 |                 |    |                 |
| <b>Total</b> |    |       | <b>Total</b>    |    | <b>\$88,895</b> |

Dr. Rabinovitch also reviewed the items listed above that were restored to the budget.

### Opportunities from House Budget Adjustments

|                                 |                  |
|---------------------------------|------------------|
| New FTEs due to enrollment      | \$100,000        |
| Unbudgeted Items                | \$55,926         |
| Items to Restore to FY16 Budget | \$66,316         |
| Instructional Supplies          | \$88,895         |
| <b>Total</b>                    | <b>\$311,137</b> |

### FY 17 Proposed Budget

| NEED  | COST  |
|---|---|
| Full Day Fridays  | \$1,000,000<br>(only 22% of New Bedford's elementary children have a full week of school) |
| 2 <sup>nd</sup> and 3 <sup>rd</sup> year payments for Math & Reading Programs | \$1,000,000   |
| ESL Teachers (12)   | \$600,000   |
| Mental Health Clinicians  | \$210,000   |
| Additional Teaching and Learning Specialists                                  | \$200,000   |
| Instructional Material  | \$200,000   |
| Technology Upgrades   | \$1,000,000   |
| Inspection and Preventive Maintenance Contracts                               | \$136,000   |
| CBA   | \$1,200,000   |
| <b>Total Proposal</b>   | <b>\$5,546,000</b>  |

The total of items restored and the highlights of what will be requested for FY 2017, as listed above, were also reviewed.

### MSBA

- NBHS - Pool filtration system installation is underway; alarm bids came in too high and were rejected
- Taylor School – Additional vote was taken on August 6, a commissioning agent will now be assigned by the MSBA.
- Hannigan School – City Council to review and take several votes during August and September

After a brief discussion, a motion was made by Dr. Finnerty and seconded by Mr. Amaral, to take agenda items 6A out of order. The vote was unanimous.

On a motion by Mr. Oliveira and seconded by Dr. Finnerty, the Committee voted, as written and submitted below, to authorize, in accordance with Massachusetts General Laws Chapter 43, Section 30, that the New

Bedford School Committee/New Bedford Public Schools, through Superintendent of Schools Dr. Pia Durkin, request that the New Bedford City Council acquire by eminent domain or other legal means for school purposes, specifically, the construction of a new Hannigan Elementary School, the properties located in the City of New Bedford described as follows:

(1) The land with the buildings thereon located at 64-66 Emma Street shown as Lot 13-3 on City of New Bedford Assessors maps and belonging to Jose A. and Maria L. Achadinha pursuant to a deed recorded in the Bristol County (S.D.) Registry of Deeds at Book 5325, Page 77, bounded and described as follows:

PARCEL ONE:

BEGINNING at the northeast corner of the land herein described at a point in the southerly line of Emma Street, distant westerly therein seventy-five (75) feet from its intersection with the westerly line of Brock Avenue, and at the northwest corner of land now or formerly of Ashley; thence SOUTHERLY in line of last-named land, ninety and 00/100 (90.00) feet to land of parties unknown; thence WESTERLY in line of last-named land, forty-one and 00/100 (41.00) to land of parties unknown; thence NORTHERLY in line of last-named land, ninety and 00/100 (90.00) feet to the said southerly line of Emma Street; and thence EASTERLY in said line of Emma Street, forty-one and 00/100 (41.00) feet to said Ashley land and the point of beginning.

CONTAINING 13.55 square rods, more or less.

PARCEL TWO:

BEGINNING at a nail set at the northeast corner of the land herein described at a point in the southerly line of Emma Street, distant westerly therein seventy-one (71) feet from its intersection with the westerly line of Brock Avenue, and at the northwest corner of Parcel B as shown on plan of land hereinafter mentioned; thence SOUTH 62 DEGREES 15' 00" EAST in line of last-named parcel, ninety and 00/100 (90.00) feet to a stake set at land now or formerly of the City of New Bedford as shown on said plan; thence SOUTH 27 DEGREES 40' 22" WEST in line of last-named land, four and 00/100 (4.00) feet to land now or formerly of Edward Edison & Alice Dutra as shown on said plan; thence NORTH 62 DEGREES 15' 00" WEST in line of last named land, ninety and 00/100 (90.00) feet to the said southerly line of Emma Street; and thence NORTH 27 DEGREES 39' 49" EAST in said line of Emma Street, four and 00/100 (4.00) feet to said Parcel B and the point of beginning.

CONTAINING 360 square feet, more or less.

BEING shown as Parcel A on plan of land entitled "Subdivision of Land in New Bedford, Mass., Belonging to Cities Service Oil Co." dated May 20, 1975 and filed with the Bristol County S.D. Registry of Deeds in Plan Book 94, Page 103.

FOR TITLE, see deed from Federal National Mortgage Association dated July 22, 1997 and recorded in said Registry of Deeds in Book 3913, Page 338.

And,

(2 A certain parcel of land in New Bedford, Massachusetts, being a portion of the property conveyed by deed of General Financial Services, Inc. to Linear Retail New Bedford #1 LLC, recorded in Bristol County (S.D.) Registry of Deeds at Book 7805, Page 324, and being shown as Parcel "A" on a plan entitled "Approval Not Required, 124-160 Freeman Street, New Bedford, Massachusetts, Prepared for Peter Turowski, Turowski 2 Architecture, Dated June 10, 2015, Scale 1"=40' by Thompson Farland Inc.," bounded and described as follows:

Beginning at a point on the westerly side of Freeman Street, said point being the northeasterly corner of lot 1 and the southeasterly corner of the herein described parcel, THENCE running along said Lot 1, S71°36'41"W, 44.02 feet to a corner; THENCE turning and running still along said Lot 1, N18°22'36"W, 446.98 feet to a corner; THENCE turning and running still along said Lot 1, N71°37'24"E, 44.25 feet to a corner and Freeman Street; THENCE turning and running in two courses along said Freeman Street, S18°22'36"E, 440.42 feet and S16°21'55"E, 6.56 feet to the point of beginning. Said Parcel contains 19,788 more or less square feet.

The roll call vote was as follows:

|                      |                      |
|----------------------|----------------------|
| Mayor Mitchell – Yes | Mr. Amaral – Yes     |
| Ms. Pollock – Absent | Mr. Livramento - Yes |
| Mr. Nobrega – Yes    | Dr. Finnerty – Yes   |
| Mr. Oliveira - Yes   |                      |

6 – Yeas      0 – Nays      1 – Absent

Voted UNANIMOUSLY, on a motion by Mr. Livramento and seconded by Mr. Amaral, to accept the Business Office Report.

Personnel Report (Ms. Emsley): (Supporting document labeled "4C")

Ms. Emsley reviewed the personnel report with the Committee. She reported that there were 24 new hires, two retirements and 12 resignations since the last report in July. Also, there are 26 vacancies district wide, but the district is in the process of hiring staff to fill the positions.

Voted UNANIMOUSLY, on a motion by Mr. Oliveira and seconded by Mr. Amaral, to accept the Personnel Report.

Several members gave reports

Student Representative gave his report.

Public Comment:

- Craig Williams – Classification Campaign
- Chris Cotter – Concern for staff regarding out of state travel

On a motion by Mr. Oliveira and seconded by Dr. Finnerty, the Committee voted to approve a recommended list of proprietary items to be incorporated into the specifications of the new Hannigan Elementary School building as follows (Supporting document 6B):

1. Faucets-Moen Commercial M-Press, 2. Flushometers-Sloan, 3. Boilers-HTP Boilers (East Freetown, MA), 4. Mini-Splits for IDF-Mitsubishi, 5. Roof Top Units-1)AAON or 2) Trane, 6. Building Automation Systems-Niagara (Tridium), 7. Fire Panels-1) Firelight 2) Gamewell, 8. Communication System-Cisco Unified Communications Manager



The roll call vote was as follows:

|                      |                      |
|----------------------|----------------------|
| Mayor Mitchell – Yes | Mr. Amaral – Yes     |
| Ms. Pollock – Absent | Mr. Livramento - Yes |
| Mr. Nobrega – Yes    | Dr. Finnerty – Yes   |
| Mr. Oliveira - Yes   |                      |

6– Yeas                      0 – Nays              1 – Absent

Voted UNANIMOUSLY, on a motion by Mr. Oliveira and seconded by Mr. Amaral, to pass the following policies to the second reading. (Reviewed and approved by the Policy Sub Committee as part of the district’s ongoing revision of the complete policy manual. This project is in consultation with the Massachusetts Association of School Committees (MASC)) (Supporting documents 6C):

**SECTION A**

**FOUNDATIONS AND BASIC COMMITMENTS**

|        |  |
|--------|--|
| AA     | SCHOOL DISTRICT LEGAL STATUS                 |
| AB     | THE PEOPLE AND THEIR SCHOOL DISTRICT         |
| AC     | NONDISCRIMINATION                            |
| ACA    | NONDISCRIMINATION ON THE BASIS OF SEX        |
| ACAB   | SEXUAL HARASSMENT                            |
| ACE    | NONDISCRIMINATION ON THE BASIS OF DISABILITY |
| AD     | MISSION STATEMENT                            |
| ADA    | SCHOOL DISTRICT GOALS AND OBJECTIVES         |
| ADC    | TOBACCO USE ON SCHOOL PREMISES PROHIBITED    |
| ADDA   | BACKGROUND CHECKS                            |
| ADDA-R | DCJIS MODEL CORI POLICY                      |

**SECTION F**

**FACILITIES DEVELOPMENT**

|      |   |
|------|---|
| FA   | FACILITIES DEVELOPMENT GOALS                                  |
| FA-E | FACILITIES DEVELOPMENT GOALS                                  |
| FB   | FACILITIES PLANNING   |
| FCB  | RETIREMENT OF FACILITIES                                      |
| FF   | POLICY FOR NAMING OF NEW BEDFORD SCHOOL DEPARTMENT FACILITIES |

**SECTION H**

**NEGOTIATIONS**

|    |                                     |
|----|-------------------------------------|
| HA | NEGOTIATIONS GOALS                  |
| HB | NEGOTIATIONS LEGAL STATUS           |
| HF | SCHOOL COMMITTEE NEGOTIATING AGENTS |



Mr. Oliveira explained the proposal regarding increases in teacher substitute pay for people who work at several schools throughout the district. The schools: Gomes, Hayden McFadden, Parker and New Bedford High School would offer higher compensation to take into consideration their programs and longer school day. Compensation for all other schools will remain unchanged.

Voted UNANIMOUSLY, on a motion by Mr. Livramento and seconded by Mr. Oliveira to increase compensation for substitute teachers per the school based salary schedule. (From Finance Sub Committee) (Supporting document 6D)

Several members voiced their opinions regarding a request from Heather Emsley to travel to Baltimore to attend a conference geared towards professional development for school personnel administrators. Dr. Finnerty stated that the district has to support staff members who want professional development. Mr. Amaral mentioned that there are not a lot of specific trainings for school personnel administrators and added that the information received is very valuable for the district. Dr. Durkin commented that Human Capital Services is reinventing itself, therefore Ms. Emsley and her staff must be kept up to date on best practices and to keep current. Mr. Livramento added that it is beneficial to get to know procedures from other cities and towns and workshops help to communicate new ideas. Mayor Mitchell also voiced his opinion saying that information gathered from other areas can prove very valuable to the district.

Voted UNANIMOUSLY, on a motion by Mr. Oliveira and seconded by Mr. Nobrega to approve a request from Heather Emsley/Ex. Director of Human Capital Services, to attend the American Association of School Personnel Administrators (AASPA) 77<sup>th</sup> Annual Conference in Baltimore, MD from October 13-17, 2015. (Cost: \$1836.00 from the Local Budget) (Supporting document 6 E)

Voted UNANIMOUSLY, on a motion by Dr. Finnerty and seconded by Mr. Amaral, to approve to declare, in accordance with School Department Policy DN-R, a recommended list of surplus property located at the Adult Education office and print shop. (Supporting document 6F)

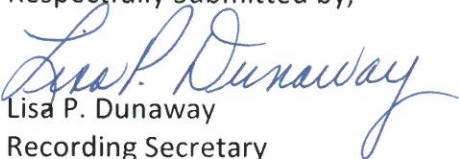
At 8:15 P.M., on a motion by Mr. Nobrega and seconded by Mr. Livramento, the Committee voted to go into Executive Session without returning to Open Session.

The roll call vote was as follows:

|                      |                      |
|----------------------|----------------------|
| Mayor Mitchell – Yes | Mr. Amaral – Yes     |
| Ms. Pollock – Absent | Mr. Livramento - Yes |
| Mr. Nobrega – Yes    | Dr. Finnerty – Yes   |
| Mr. Oliveira - Yes   |                      |

6 – Yeas      0 – Nays      1 – Absent

Respectfully Submitted by,

  
Lisa P. Dunaway  
Recording Secretary

Reviewed by,

  
Pia Durkin, Ph.D.  
Superintendent, Secretary/School Committee